## **CANIFF LIBERTY ACADEMY Hamtramck, Michigan**

FINANCIAL STATEMENTS June 30, 2020



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#### CERTIFIED PUBLIC ACCOUNTANTS

Frederick C. Gardner Giacamo Provenzano Heather Thomas-Verhaeghe Brett A. Luplow

#### INDEPENDENT AUDITOR'S REPORT

October 24, 2020

To the Board of Directors Caniff Liberty Academy

#### **Report of the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the remaining fund information of Caniff Liberty Academy as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise Caniff Liberty Academy's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free of material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

To the Board of Directors Caniff Liberty Academy Page Two

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the remaining fund information of Caniff Liberty Academy as of June 30, 2020 and the respective changes in financial position for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

#### Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Caniff Liberty Academy's basic financial statements. The supplemental information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and is also not a required part of the basic financial statements.

The supplemental information and schedule of expenditures of federal awards are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

To the Board of Directors Caniff Liberty Academy Page Three

In our opinion, the supplemental information and the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

Mardin Provingeno, Thomas & Lighow

In accordance with Government Auditing Standards, we have also issued our report dated October 24, 2020, on our consideration of Caniff Liberty Academy's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Caniff Liberty Academy's internal control over financial reporting and compliance.

Certified Public Accountants

## MANAGEMENT'S DISCUSSION AND ANALYSIS

#### Introduction

This section of the annual financial report presents management's discussion and analysis of Caniff Liberty Academy's financial results for the fiscal year ended June 30, 2020. Please read this along with the financial statements that follow for a comprehensive understanding of the financial position of the Academy.

#### **Using This Report**

The annual report consists of a series of financial statements and notes to those statements. The statements are organized so the reader can understand the Academy as a whole (government-wide statements) and also in more detail (governmental fund statements) showing the year's activity by fund.

#### **Academy Wide Financial Statements**

The Academy Wide Financial Statements appear first and report all assets and liabilities using the accrual basis of accounting, similar to the accounting method used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. The statement of activities covers all of the Academy's services including instruction and support services which are financed through Unrestricted State Aid and State and Federal grants. In addition, revenue less expense results in the change in net position, which can either increase or decrease on an annual basis.

#### **Fund Financial Statements**

The Fund Financial Statements are reported on a modified accrual basis and are formatted to comply with the legal requirements of the Michigan Department of Education's Accounting Manual. The Academy uses funds to help control and manage money for specific purposes or to meet legal responsibilities for certain grants. Funds provide a detailed short-term view of the operations and services of the Academy, show how money flows through and out of funds, and the balances left at year-end. Reviewing the funds helps the reader consider whether the Academy is accountable for the resources taxpayers and others provide and gives insight into the Academy's overall financial health.

The relationship between governmental activities (Academy Wide Financial Statements) and governmental fund activities (Fund Financial Statements) will be reconciled later in the report.

## Condensed Financial Statements Analysis of Overall Financial Position and Results of Operations

The table below provides a summary of the Academy's net position as of June 30, 2020 and 2019.

	2020	2019
Assets		
Current and other assets	\$ 1,891,309	\$ 1,552,414
Capital assets - net of accumulated depreciation	591,596	383,706
Total assets	2,482,905	1,936,120
Liabilities		
Current liabilities	823,715	609,369
Noncurrent liabilities	-	2,718
Total liabilities	823,715	612,087
Net position		
Net investment in capital assets	591,596	374,612
Unrestricted	1,067,594_	949,421
Total net position	\$ 1,659,190	\$ 1,324,033

The Academy's net position was \$1,659,190 at June 30, 2020. Net investment in capital assets of \$591,596 was computed by taking the original cost of the assets and subtracting the depreciation expense and related debt. The remaining amount of net position \$1,067,594 is unrestricted and represents the accumulation of prior and current years' operations. The operating results of the general fund will have a significant impact on the change in unrestricted net position from year to year.

The Academy's results of operations for the years ended June 30, 2020 and 2019 are reported below.

	2020	2019
Revenue		
Program revenue		
Grants and contributions	\$ 1,461,744	\$ 1,141,397
General revenue		
State foundation allowance	3,715,858	3,686,304
Other	70,501	54,055
Total revenue	5,248,103	4,881,756
Function/program expenses		
Instruction	1,916,173	1,927,624
Support services	2,665,019	2,442,811
Food service	331,754	338,063
Total expenses	4,912,946	4,708,498
Increase (decrease) in net position	\$ 335,157	\$ 173,258

#### Analysis of Overall Financial Position and Results of Operations (cont.)

Funding for the above activities comes from a variety of sources. Some activities are partially funded by those who benefit from the programs or by grants and categoricals from governments and organizations. The remaining activities are paid for by the State Foundation Allowance and other revenues from local sources.

#### **Budget Highlights**

Caniff Liberty Academy's budget was developed according to the Uniform Budget Act of the State of Michigan requirements. The Act requires that the original budget for the upcoming fiscal year be approved prior to July 1, the start of the fiscal year.

General fund	Original	Final	Variance	Actual	Variance
Total revenue	\$ 4,676,644	\$ 4,763,498	1.82%	\$ 4,880,898	2.41%
Total expenditures	4,652,861	4,770,115	2.46%	4,797,247	0.57%
Excess revenue/expenditures	\$ 23,783	\$ (6,617)		\$ 83,651	

Changes to the original General Fund budget were as follows:

• When establishing the original 2019/20 revenue and expenditure budget in the summer of 2019 only estimates could be used due to the uncertain state of the amount of the per-pupil foundation grant and uncertainties regarding enrollment. Once student enrollment became known and State aid amounts became certain, in the fall of 2019 new budgets were prepared to reflect an increase in the number of students served from the original estimate. While an increase in the number of students results in more revenue to the Academy, an increase in students results in required expenditures increasing as well.

#### Final vs. Actual Budget

 Management believes that the final budget to actual results variances were not significant.

#### Academy's Funds

#### **General Fund**

The General Fund is the primary operating fund for the Academy. For fiscal year ending June 30, 2020, the fund increased by \$83,651.

#### **Food Service Fund**

The Academy maintained the school lunch program for the fiscal year. The food service fund balance increased to \$37,378 at June 30, 2020.

#### **Capital Assets**

As of June 30, 2020, the Academy has \$591,596 in capital assets including furniture and improvements, less depreciation.

	2020	2019
Equipment and improvements	\$ 775,012	\$ 496,274
Less accumulated depreciation	(183,416)	(112,568)
Net capital assets	\$ 591,596	\$ 383,706

#### **Long-term Debt**

The Academy entered into a capital lease obligation for lighting improvements. A summary of the transactions associated with this obligation follows.

	В	alance					Ba	alance
	July	y 1, 2019	Addi	tions	Reti	rements	June	30, 2020
Capital lease obligation	\$	9,094	\$		\$	6,238	\$	2,856

#### **Conditions Affecting Next Year's Budget**

Our Board members and administration consider many factors when setting the Academy's 2019/20 fiscal year budget. One of the most important factors affecting the budget is our student count. The state foundation revenue is determined by multiplying the blended student count by the foundation allowance per pupil. The blended count for the 2019/20 fiscal year is 10 percent and 90 percent of the February 2019 and September 2019 student counts, respectively. The 2021 budget was adopted in June 2020, based on an estimate of students that will be enrolled in September 2020. Approximately 70 percent of the total General Fund revenue is from the foundation allowance.

As a result, Academy funding is heavily dependent on the State's ability to fund local school operations. Based on early enrollment data at the start of the 2020/21 school year,

we anticipate that the fall student count will be similar to the estimates used in creating the 2019/20 budget. Once the final student count and related per pupil funding is validated, State law requires the Academy to amend the budget if actual Academy resources are not sufficient to fund original appropriations.

Since the Academy's revenue is heavily dependent on State funding and the health of the State's School Aid Fund, the actual revenue received depends on the State's ability to collect revenues to fund its appropriation to academies. The State periodically holds a revenue-estimating conference to estimate revenues. Based on the results of the most recent conference, the State estimates funds are sufficient to fund the appropriation. The overall State economy remains a cause for concern, and the Academy will continue to be properly cautious in fiscal matters.

#### Requests for Information

This report is designed to provide our stakeholders with a general overview of the Academy's finances. If you have questions about this report or need additional information, contact the Academy Business Office, 26999 Central Park Blvd., Southfield, Michigan 48076.

### BASIC FINANCIAL STATEMENTS

## CANIFF LIBERTY ACADEMY Academy Wide Statement of Net Position June 30, 2020

	overnmental Activities
Assets	
Cash	\$ 877,048
Receivables	1,014,261
Capital assets less accumulated depreciation	591,596
Total Assets	\$ 2,482,905
Liabilities	
Current liabilities	
Accounts payable	71,060
Due to management company	749,799
Capital lease obligation	2,856
Total Liabilities	823,715
Net Position	
Net investment in capital assets	591,596
Unrestricted	1,067,594
Total Net Position	\$ 1,659,190

## CANIFF LIBERTY ACADEMY Academy Wide Statement of Activities For the Year Ended June 30, 2020

	E	expenses	_	es for rices	rating Grants Contributions	 Activities et (Expense) evenue and anges in Net Position
Functions/Programs Instruction Support services Food service Totals	State Othe	1,916,173 2,665,019 331,754 4,912,946 ral revenues: e aid - unrestricter al General Reve		- - - -	\$ 866,646 227,893 367,205 1,461,744	\$ (1,049,527) (2,437,126) 35,451 (3,451,202) 3,715,858 70,501 3,786,359
	_	ge in Net Positic osition - Beginni		r		335,157 1,324,033
		osition - End of	_	ı		\$ 1,659,190

#### CANIFF LIBERTY ACADEMY

Governmental Funds Balance Sheet June 30, 2020

Assets	General Fund	(Non-Major Fund) Food Service	Totals
Cash Due from other governmental units Due from other funds Total Assets	\$ 877,048 955,372 - \$ 1,832,420	\$ - 58,889 24,172 \$ 83,061	\$ 877,048 1,014,261 24,172 \$ 1,915,481
Liabilities and Fund Balance Liabilities Accounts payable Due to management company Due to other funds Total Liabilities	\$ 25,377 749,799 24,172 799,348	\$ 45,683 - - - 45,683	\$ 71,060 749,799 24,172 845,031
Fund balance Assigned Unassigned Total Fund Balance Total Liabilities and Fund balance	1,033,072 1,033,072 \$ 1,832,420	37,378 - 37,378 \$ 83,061	37,378 1,033,072 1,070,450 \$ 1,915,481

## CANIFF LIBERTY ACADEMY Reconciliation of Balance Sheet of Governmental Funds to Net Position June 30, 2020

Total Fund Balances - Governmental Funds	\$ 1,070,450
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and are not reported in the funds.  The cost of the capital assets are:  Accumulated depreciation is:	775,012 (183,416)
Long-term liabilities are not due and payable in the current period and are not reported in the funds.  Capital lease obligation	(2,856)
Total Net Position - Governmental Activities (Academy Wide)	\$ 1,659,190

#### CANIFF LIBERTY ACADEMY

#### Governmental Funds

#### Statement of Revenue, Expenses, and Changes in Fund Balances For the Year Ended June 30, 2020

		(Non-Major Fund)	
	General Food Service		
Revenue			The state of the s
Local	\$ 70,500	\$ 74	\$ 70,574
State	4,254,689	4,690	4,259,379
Federal	555,709	362,441	918,150
Total Revenue	4,880,898	367,205	5,248,103
Expenditures			
Instruction			
Basic programs	1,377,930	_	1,377,930
Added needs	538,243	-	538,243
Support Services			
Pupil services	274,040	-	274,040
Staff	232,200	No.	232,200
General administration	286,497	-	286,497
School administration	194,426		194,426
Business	763,359	-	763,359
Operation and maintenance	963,159	-	963,159
Transportation	125,671	-	125,671
Central services	41,722		41,722
Food service		329,827	329,827
Total Expenditures	4,797,247	329,827	5,127,074
Excess (Deficiency) of Revenues over Expenditures	83,651	37,378	121,029
Fund Balance, Beginning of Year	949,421		949,421
Fund Balance, End of Year	\$ 1,033,072	\$ 37,378	\$ 1,070,450

#### **CANIFF LIBERTY ACADEMY**

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities

For the Year Ended June 30, 2020

Net Change in Fund Balances - Governmental Funds	\$ 121,029
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures; in the statement of activities, these costs are capitalized and depreciated over their estimated useful lives.	
Capital outlay	278,738
Depreciation expense	(70,848)
Repayment of principal is an expenditure in the governmental funds, but not in the Academy Wide statement of activities.	
Obligation under capital lease	6,238
Change in Net Position of Governmental Activities (Academy Wide)	\$ 335,157

#### NOTE 1--Summary of Significant Accounting Policies

Caniff Liberty Academy was formed as a Charter School Academy pursuant to the Michigan School Code of 1976, as amended by Act 362 of the Public Acts of 1993 and Act No. 416 of the Public Acts of 1994. The Academy filed articles of incorporation as a nonprofit corporation pursuant to the provisions of the Michigan Nonprofit Corporation Act of 1982.

In June 2012, the Academy entered into an agreement with Oakland University to operate as a public school academy. The Academy began operations as a public school academy in the 2012/2013 school year. The Academy is required to act exclusively as a governmental agency and is prohibited to take any action inconsistent with its status as an entity authorized to receive state school aid funds pursuant to the State Constitution. Oakland University is the fiscal agent for the Academy and is responsible for overseeing the Academy's compliance with the contract and all applicable laws. The Academy pays Oakland University three percent of unrestricted state aid as administrative fees. The total administrative fees incurred to Oakland University for the year ended June 30, 2020 was \$126,318.

#### Reporting Entity

The accompanying financial statements have been prepared in accordance with criteria established by the GASB for determining the various governmental organizations to be included in the reporting entity. These criteria include significant operational and financial relationships that determine which of the governmental organizations are a part of the Academy's reporting entity, and which organizations are legally separate component units of the Academy. The Academy has no component units.

#### A. Academy-Wide Statements

The statement of net position and the statement of activities display information about the Academy as a whole. The usual purpose of these statements is to distinguish between activities that are governmental and those that are considered business-type activities. Currently, all activities of the Academy are considered to be governmental.

The Academy-wide statements are prepared using the economic resources measurement focus and the full accrual basis of accounting. This basis is different from the manner in which the governmental fund financial statements are prepared. Therefore, reconciliations are included to identify the relationship between the Academy-wide statements and the statements for the governmental funds.

#### NOTE 1--Summary of Significant Accounting Policies (continued)

#### A. Academy-Wide Statements (continued)

The Academy-wide statement of activities presents a comparison between program expenses and program revenues; revenues that are not classified as direct program revenues are presented as general revenues. The comparison of program expenses and revenues identifies the extent to which each program is self-financed or draws resources from the Academy.

The Academy-wide approach is focused more on the sustainability of the Academy as an entity and the change in the Academy's net position from the current year's activities.

#### B. Fund Financial Statements

The accounts of the Academy are organized on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The following fund types are used by the Academy:

#### Governmental Funds

The governmental fund statements are prepared using the current resources measurement focus and the modified accrual basis of accounting. The fund approach is focused on the currently available resources and changes in the currently available resources of the Academy.

<u>General Fund</u> is the general operating fund of the Academy. It is used to account for all financial resources except those that are required to be accounted for in another fund.

<u>Special Revenue Funds</u> are used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specified purpose. The Special Revenue Fund maintained by the Academy is the Food Service Fund. The Food Service Fund is intended to be self-supporting; however, this year expenditures exceeded revenues.

Usually the emphasis in fund financial statements is on the major funds. The Academy has opted to display information for all funds without regard to the criteria for determination of major funds as determined by GASB 34. However, only the general fund met the criteria as a major fund.

#### NOTE 1--Summary of Significant Accounting Policies (continued)

#### C. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures /expenses are recognized in the accounts and reported in the financial statements. Accounting basis relates to the timing of the measurements made regardless of the measurement focus applied.

#### Full Accrual

The full accrual basis of accounting requires recognition of revenues when earned and expenses when incurred, regardless of the timing of related cash flows. Grants, categorical aid, and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. This method is used for the Academy-Wide statements.

#### **Modified Accrual**

The modified accrual basis recognizes revenues when they are measurable and available, available means collectible within the current period or within 60 days after year-end. Expenditures are still recognized when incurred; however, principal and interest on long-term debt is recognized when payment is due. This method is used for the Fund Level statements.

The most significant difference between the full accrual basis of accounting and the modified accrual basis of accounting is the way in which capital assets and long-term debt are recognized. The full accrual basis of accounting recognizes purchases of capital assets as an asset and long-term debt proceeds as a liability (similar to a for-profit business). The modified accrual basis of accounting recognizes the purchase of capital assets as expenditures and long-term debt proceeds as other revenue sources.

#### D. Financial Statement Amounts

#### Cash

Cash includes cash on hand and demand deposits.

#### Receivables

Receivables consist of all revenues earned at year-end but not yet received.

NOTE 1--Summary of Significant Accounting Policies (continued)

#### D. Financial Statement Amounts (continued)

#### Capital Assets and Depreciation

Capital assets purchased or acquired with an original cost of \$2,500 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The Academy does not possess infrastructure type assets.

Depreciation on all assets is provided on the straight-line method over the following estimated useful lives:

Computer equipment 3 years
Equipment and improvements 5-15 years

#### Accounts Payable

Accounts payable consist of items from which the Academy benefited during the current fiscal year but has not yet paid.

#### **Unearned Revenue**

Unearned revenue represents amounts for which the Academy has received or is due to receive but has not yet earned. Unearned revenue is usually caused by the receipt of grant program revenues in excess of expenses/expenditures related to the grant. The unearned revenues are deferred until the proceeds have been fully expensed/expended at which time they will be reclassified to earned revenues. The Academy had no unearned revenue at June 30, 2020.

#### Due to Management Company

Due to Management Company consists of administrative fees and unreimbursed expenses/expenditures that are due and payable for the current fiscal year.

#### Inter-fund Activity

Inter-fund activity is reported as transfers and is eliminated upon consolidation.

#### NOTE 1--Summary of Significant Accounting Policies (continued)

In the fund financial statements, governmental funds report the following components of fund balance:

- Nonspendable Amounts that are not in spendable form or are legally or contractually required to be maintained intact.
- Restricted Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.
- Committed Amounts that have been formally set aside by the Board of the Academy for use for specific purposes. Commitments are made and can be rescinded only via resolution of the Board of the Academy.
- Assigned Intent to spend resources on specific purposes expressed by the Board of the Academy.
- Unassigned Amounts that are available for any purpose.

The Academy did not have any nonspendable, restricted, committed, or assigned fund balance as of June 30, 2020.

#### Net position flow assumption

Sometimes the Academy will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Academy's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

#### Fund balance flow assumptions

Sometimes the Academy will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the Academy's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

#### NOTE 1--Summary of Significant Accounting Policies (continued)

#### Deferred outflows/inflows of resources

In addition to assets, the statement of financial position/balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Academy had no items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position/balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Academy had no items that qualified for reporting in this category.

<u>Subsequent Events</u> – The financial statements and related disclosures include evaluation of events up through and including October 24, 2020, which is the date the financial statements were available to be issued.

#### NOTE 2--Stewardship, Compliance, and Accountability

The Academy formally adopted a General Fund and Food Service Fund budget by activity for the year ended June 30, 2020. State law requires the Academy to have its budget in place before July 1. Unexpended appropriations lapse at yearend; encumbrances are not formally recorded.

The budget has been prepared in accordance with accounting principles generally accepted in the United States of America. Budgeted amounts presented in the financial statements are amended by the Board of Directors.

State law permits Academies to amend their budgets during the year. The budgetary comparison presents information by fund and function. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the function level. Expenditures in excess of amounts budgeted are a violation of Michigan law.

The Academy's expenditure budget variances are illustrated in the required supplemental information.

#### NOTE 3--Deposits and Investments

The Academy is authorized, by the State of Michigan, to deposit its funds in banks, savings and loan associations, or credit unions having a principal office in Michigan.

The Academy is also authorized to invest in the following:

- a. Direct bonds and obligations of the U.S. or agency or instrumentality,
- b. CDs, savings accounts with banks, savings and loan associations, or credit unions which are insured with the applicable federal agency,
- c. Commercial paper within three highest rate classifications by at least two rating services, maturing not later than 270 days,
- d. U.S. or agency repurchase agreements,
- e. Banker's acceptance of U.S. banks, and
- f. Mutual funds investments which local unit can make directly.

As of year-end, the carrying amount of the Academy deposits was \$877,048 and the bank balance was \$886,505. All cash is deposited in a federally insured financial institution. The Academy had uninsured bank balances of \$636,505 at June 30, 2020. The Academy has not adopted an investment policy and does not hold any investments.

#### NOTE 4--Capital Assets and Accumulated Depreciation

Capital asset activity of the Academy was as follows:

	Balance July 1, 2019	Additions	Disposals	Balance June 30, 2020
Capital assets subject depreciation	-			
Equipment and improvements	\$ 496,274	\$ 278,738	_\$	\$ 775,012
Total Capital Assets	496,274	278,738	-	775,012
Accumulated depreciation				
Equipment and furniture	112,568_	70,848		183,416
Total Accumulated Depreciation	112,568	70,848	-	183,416
Total Net Capital Assets	\$ 383,706	\$ 207,890	\$ -	\$ 591,596

Depreciation totaling \$70,848 has been allocated to support services \$(68,921) and food service \$(1,927).

#### NOTE 5--Risk Management

The Academy is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended June 30, 2020, the Academy carried commercial insurance.

#### **NOTE 6--Management Contract**

On June 14, 2012, the Academy entered into a management agreement with Education and Management Networks, Inc. (EMAN). The agreement was extended and will end on August 31, 2022. The Academy's Board shall provide notice to EMAN in writing at least 60 days prior to the expiration of the agreement of its intent to terminate or renegotiate the agreement. In the event that the Board does not provide notice to EMAN at least 60 days prior to the expiration of the agreement, the agreement will automatically renew for an additional five year academic period.

Under the direction of the Academy's Board, EMAN is responsible for all of the management, operation, administration, and education at the Academy. EMAN is responsible for the implementation and administration of the educational program; recruiting, hiring and employing the principal, teachers, other professional staff at the Academy; all human resources and professional development for the Academy's staff; and development, review, and implementation of the Academy's curriculum; and all other functions which are typically associated with the operation and administration of a public school and a public school district.

Management fees are calculated based on 12% of all funds received by the Academy either directly or indirectly, attributable to a school year during which EMAN provides services under the management agreement with the exception of donations made to the Academy. The total management fees incurred by the Academy for the year ended June 30, 2020 was \$628,301.

#### NOTE 7-- Due to Management Company

The Academy owed EMAN \$749,799 at June 30, 2020. The amounts owed to the management company are summarized below:

Balance

	•	<b>5</b> 4.41.00
	Jun	e 30, 2020
Management fees	\$	223,075
Accrued expenditures		526,724
Total due to management company	\$	749,799

#### **NOTE 8--Lease Commitments**

The Academy rents its school building from Princeton Education Management, LLC. The agreement was extended during fiscal 2017 and will be effect until the expiration of the Academy's charter. The Academy pays monthly rent an amount equal to 11.50% of the unrestricted state aid received each month. The Academy incurred rental expense for its building of \$370,775 for the year ended June 30, 2020.

The Academy also leases two copiers. The agreement expires during the 2021/2022 school year. The agreement also includes volume based charges in addition to the base monthly amount. Minimum payments under the lease agreement are illustrated below.

School Year	Pa	yments
2020/21	\$	4,188
2021/22		3,490
	\$	7,678

#### NOTE 9--Capital Lease Obligation

During the year ended June 30, 2016, the Academy entered into a capital lease for lighting improvements in the school building. The lease has a balance of \$2,856, requires monthly payments of \$557, charges 5% interest, and will be paid in full in October 2020. Estimated principal and interest payments are as follows:

Year ended			
June 30,	Principal	Interest	Total
2021	\$ 2,856	\$ 296	\$ 3,152

#### **NOTE 10--Grant Programs**

All grant programs are subject to a final audit from the grantor agency, the outcome of which may or not result in disallowed costs that the Academy may be required to be paid back.

#### NOTE 11--Interfund – Receivables, Payables, and Transfers

	D	ue from			Due to
Fund	Ger	neral Fund	Fund	Foo	d Service
Food service	\$	24,172	General	\$	24,172

#### NOTE 12--Long-term Debt

A summary of long-term debt transactions follows:

	Ba	alance					Ва	alance	С	urrent
	July	1, 2019	Addi	itions	Reti	rements	June 30, 2020		F	ortion
Capital lease obligation	\$	9,094	\$	_	\$	6,238	\$	2,856	\$	2,856

#### NOTE 13--COVID-19

In March 2020, coronavirus (COVID-19) was declared a global pandemic. As a result, many charter school academies have found their financial picture take an unanticipated change. The duration and full effects of the outbreak remain unknown as the global picture continues to change daily. While the academy is hopeful that the impact is temporary in nature, the overall financial impact of COVID-19 cannot be reasonably estimated at this time.

## REQUIRED SUPPLEMENTAL INFORMATION

CANIFF LIBERTY ACADEMY Budgetary Comparison For the Year Ended June 30, 2020

		General Fund	l Fund	man		Food Service	ervice	
	Original	Final			Original	Final		
	Budget	Budget	Actual	Variance	Budget	Budget	Actual	Variance
Revenue								
Local	\$ 30,000	\$ 66,173	\$ 70,500	\$ 4.327	€9	ι <del>6</del> 7	47	74
State	4,255,192	4,032,597	4,254,689	222,092	1	, ,	4	4
Federal	391,452	664,728	555,709	(109,019)	315,901	322,690	362,441	39.751
Total revenue	4,676,644	4,763,498	4,880,898	117,400	315,901	322,690	367,205	44,515
Instruction								
Basic programs	1,322,499	1,340,523	1,377,930	(37,407)	ı	1	1	1
Added needs	557,866	504,013	538,243	(34.230)	ı	1	•	ı
Support Services			•					
Pupil services	174,097	250,768	274,040	(23,272)	1	1	•	1
Staff	181,311	244,140	232,200	11,940	ı	,	t	,
General administration	282,782	266,288	286,497	(20,209)	1	1	•	ı
School administration	202,236	204,876	194,426	10,450	1	1	•	i
Business	725,094	756,923	763,359	(6,436)	1	1	t	•
Operation and maintenance	1,026,508	976,612	963,159	13,453	ı	1	,	ī
Transportation	106,988	103,570	125,671	(22,101)	1	ı	1	1
Central services	73,480	114,961	41,722	73,239	ľ	ı	1	ı
Outgoing transfers and other	1	7,441	•	7,441	1	ı	1	ı
Food service	1	i	•	•	328.515	317.046	329.827	(12 781)
Total expenditures	4,652,861	4,770,115	4,797,247	(27,132)	328,515	317,046	329,827	(12,781)
Excess (Deficiency) of revenues over expenditures	23,783	(6,617)	83,651	90,268	(12,614)	5,644	37,378	31,734
Fund Balance - Beginning of Year	949,421	949,421	949,421	•	•	ı	1	ı
Fund Balance - End of Year	\$ 973,204	\$ 942,804	\$ 1,033,072	\$ 90,268	\$ (12,614)	\$ 5,644	\$ 37,378	\$ 31,734

## ADDITIONAL SUPPLEMENTAL INFORMATION



#### CERTIFIED PUBLIC ACCOUNTANTS

Frederick C. Gardner Giacamo Provenzano Heather Thomas-Verhaeghe Brett A. Luplow

INDEPENDENT AUDITOR'S REPORT
ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

October 24, 2020

To the Board of Directors Caniff Liberty Academy

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund, and the remaining fund information as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise Caniff Liberty Academy's basic financial statements and have issued our report thereon dated October 24, 2020.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Caniff Liberty Academy's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Caniff Liberty Academy's internal control. Accordingly, we do not express an opinion on the effectiveness of Caniff Liberty Academy's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

To the Board of Directors Caniff Liberty Academy Page Two

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Caniff Liberty Academy's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

• • •

Gardin Provingeno, Thomas & Luglow

Certified Public Accountants



#### CERTIFIED PUBLIC ACCOUNTANTS

Frederick C. Gardner Giacamo Provenzano Heather Thomas-Verhaeghe Brett A. Luplow

#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY UNIFORM GUIDANCE

October 24, 2020

To the Board of Directors Caniff Liberty Academy

#### Report on Compliance for Each Major Federal Program

We have audited Caniff Liberty Academy's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Caniff Liberty Academy's major federal programs for the year ended June 30, 2020. Caniff Liberty Academy's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Caniff Liberty Academy's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Caniff Liberty Academy's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Caniff Liberty Academy's compliance.

To the Board of Directors Caniff Liberty Academy Page Two

#### **Opinion on Each Major Federal Program**

In our opinion, Caniff Liberty Academy, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

#### **Report on Internal Control Over Compliance**

Management of Caniff Liberty Academy is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Caniff Liberty Academy's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Caniff Liberty Academy's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Gardner, Provingeno, Thomas & Lyphon

Certified Public Accountants

# CANIFF LIBERTY ACADEMY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2020

Accrued (Unearned) Revenue		58,127	1 1	58,127	83,448 83,448	260 4,398 4,658	13,563	141,766	17,343 17,343 260,778 \$ 318,905
Current Year Expenditures	\$ 31,889 73,722 135,454 2,972 244,037	1,707	10,808 47,762 58,570	362,441	247,256 247,256	13,630 32,183 45,813	1,320 23,916 25,236	16,962	78,676 78,676 555,709 \$ 918,150
Current Year Receipts Cash Basis	\$ 41,364 1,135 73,722 135,454 2,972 254,647	1,707	13,773 44,798 58,571	314,925	22,678 163,808 186,486	2,022 13,370 27,785 43,177	1,320 10,353 11,673	16,962	61,333 61,333 319,631 \$ 634,556
Adiustments	ω	1	1 1 1	1	1 1 1	1 1 1	1 1 1	1 1	φ
Accrued (Unearned) Revenue at June 30, 2019	9,475 1,135 - - 10,610	,	2,964	13,574	22,678	2,022	1 1 1	1	24,700 38,274
(Memo Only) Prior Year Expenditures at		2,642	659,369	866,604	247,786	15,996	24,372		288,154 \$1,154,758
Approved Grant Award Amount	\$ 41,364 7,692 73,722 86,846 2,972 2,972	1,707	68,903 44,798 113,701	386,131	247,786 252,304 252,304	16,010 13,630 32,183 61,823	25,692 38,386 64,078	16,962	78,676 78,676 680,329 \$ 1,066,460
Federal CFDA Number	10.555 10.555 10.555 10.555 10.555	10.555	10.553		84.010 84.010	84.365 84.365 84.365	84.367	84.424	84.027
Federal Grantor Pass-Through Grantor Program Title Grant Number	Department of Agriculture Passed Through State of Michigan National School Lunch Program 191960 NSL Program 191980 NSL Program 200902 NSL Program 201960 NSL Program 201960 NSL Program Total National School Lunch Program	Passed Through Van Eerden Food Service USDA Commodities SFSP COVID19	School Breakfast Program 191970 School Breakfast Program 201970 School Breakfast Program Total School Breakfast Program	I otal Child Nutrition Cluster Total Department of Agriculture	Department of Education Passed Through State of Michigan 191530 Title I, Part A 201530 Title I, Part A Total Title I, Part A	190570 Title III Immigrant Student 200570 Title III Immigrant Student 200580 Title III Immigrant Student Total Title III Immigrant Student	180532 Title II Part A 200520 Title II Part A Total Title II, Part A	200750 Title IV Part A ESSR - Formula	Passed Through Intermediate District 170450 IDEA (2019-2020 Total IDEA Total Department of Education Total Federal Financial Assistance

See notes to Schedule of Expenditures of Federal Awards

## CANIFF LIBERTY ACADEMY NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2020

#### NOTE 1--Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Caniff Liberty Academy's programs of the federal government for the year ended June 30, 2020. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Caniff Liberty Academy, it is not intended to and does not present the financial position or changes in net position of Caniff Liberty Academy.

#### NOTE 2--Significant Accounting Policies

Expenditures reported on the Schedule are reported on the same basis of accounting as the basic financial statements. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-87, or the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

#### NOTE 3--Grant Auditor's Report

Management has utilized the Cash Management System (CMS) and the Grant Auditor's Report (GAR) in preparing the schedule of expenditures of federal awards. Unreconciled differences, if any, have been disclosed to the auditor.

#### NOTE 4--Noncash Assistance

The value of the noncash assistance received was determined in accordance with the provisions of Uniform Guidance.

#### NOTE 5--Indirect Cost Rate

The Academy has not elected to use the 10% de minimis cost rate.

#### CANIFF LIBERTY ACADEMY SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2020

#### Section 1 – Summary of Auditor's Results

Financial S	Statements				
Type of au	ditor's report issued:	Unmodified			
Internal cor	ntrol over financial repor	ting:			
•	Material weakness(es)	identified?	Y	es X	No
•	Significant deficiencies considered to be mater			es <u>X</u>	<u>C</u> No
•	Noncompliance materia statements noted?	al to financial	Y	es <u>X</u>	<u>(</u> No
Federal Av	wards				
Internal cor	ntrol over major program	(s)?			
•	Material weakness(es)	identified?	Ye	es <u>X</u>	<u>(</u> No
•	Significant deficiencies Considered to be mater			'es	X_None reported
Type of aud	ditor's report issued on c	ompliance for m	ajor progi	ram(s):	Unmodified
-	ndings disclosed that are n accordance with Section	•	` '	Yes _	<u>X_</u> No
Identificatio	on of major program(s):				
CFDA N	lumber(s)	Name of Fed	eral Prog	ram or C	luster
10.555, 10. 84.424	553	Child Nutrition Title IV Part		٢	
Dollar thres	shold to distinguish betwe	een type A and t	type B pro	ograms: \$	\$750,000
Auditee qua	alified as low risk auditee	?	\	/es	<u>X</u> No

See Notes to Schedule of Expenditures of Federal Awards.

#### CANIFF LIBERTY ACADEMY SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2020

Section 2 – Financial Statement Audit Findings

None

**Section 3 – Federal Program Audit Findings** 

None

## CANIFF LIBERTY ACADEMY PRIOR YEAR SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2020

#### **Section 4 – Financial Statement Audit Findings**

None